



*New England's Premier Precaster*

800-696-SHEA (7432)

Amesbury, MA • Wilmington, MA • Rochester, MA •  
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www.sheaconcrete.com

## **Engineering Estimator Position**

### **Job Description Summary**

Engineering Estimator is responsible for assisting customers by providing technical solutions, generating drawings, handling customer inquiries and orders, and then facilitate orders through the production and delivery process. Must be able to work accurately and quickly under pressure due to the time restraints associated with the position.

### **Duties include:**

- Drafting capabilities using AutoCAD to generate submittals and production drawings
- Reading plans to produce takeoffs and generate estimates and orders
- Generate sales quotes and orders
- Communicate with customers regarding orders, submittals, production, and delivery
- Follow order through production to delivery in order to provide a seamless customer experience

### **Requirements:**

- Bachelor's Degree or equivalent combination of education and/or experience
- Good communication skills, both verbal and written
- Proficient with computer
- Proficient in Microsoft Office Programs (Word, Excel, Outlook) and AutoCad (or Solid Works)
- Self-motivated, disciplined, organized and maintain a professional demeanor at all times
- Able to manage multiple jobs running at various stages
- Enthusiastic, confident individual with a desire to work hard
- Strong attention to detail
- Capable of lifting and carrying 20lbs

### **About Shea Concrete Products:**

Shea Concrete Products, an innovative, forward- thinking company with a reputation for providing premium quality precast concrete products to the New England market. Shea Concrete Products has three locations in Massachusetts and one in New Hampshire. We've served the industry for over 65 years, producing the highest-quality precast concrete products with a commitment to service.

Shea Concrete Products is a family owned and operated business with old-fashioned family values, unmatched customer service and first-rate products. We value our employees and continuously offer growth and development opportunities. We have a comprehensive medical, dental, disability and 401K retirement benefits programs.

### **Contact:**

Please Contact Greg Stratis at 800-696-7432 extension 7072 or email [jobs@sheaconcrete.com](mailto:jobs@sheaconcrete.com)